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OFFICE OF THE  
ASSISTANT POSTMASTER GENERAL  
LABOR RELATIONS DEPARTMENT

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CONTRACT ADMINISTRATION UNIT  
N.A.L.C. WASHINGTON, D.C.

Mr. Vincent R. Sombrotto  
President  
National Association of Letter  
Carriers, AFL-CIO  
100 Indiana Avenue, N.W.  
Washington, DC 20001-2197

Re: H7N-3W-C 22137  
J. Duvall  
St. Petersburg, FL 33730

Dear Mr. Sombrotto:

Recently, a meeting was held with the NALC Director of City Delivery, Brian Farris, to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.


The issue in this grievance is whether management may require an employee to complete PS Form 3971 to receive Continuation of Pay (COP).


During our discussion, we agreed that management may require an employee to complete PS Form 3971 to request Continuation of Pay. However, we also agreed that the proper response to an employee who fails to complete PS Form 3971 for COP is appropriate corrective action rather than withholding COP to which the employee is otherwise entitled.

Based on our mutual understanding that the grievant has already received the COP to which he was entitled, we agreed to settle this case. Please sign and return the enclosed copy of this letter as your acknowledgment of agreement to settle this case.

Time limits were extended by mutual consent.

Sincerely,

  
Patricia A. Heath  
Grievance & Arbitration  
Division

  
Vincent R. Sombrotto  
President  
National Association of Letter  
Carriers, AFL-CIO

Date: 4/11/91

